Office of the Deputy Prime Minister and Ministry for Health

Position of Clinical Chairperson for the Department of Surgical Specialities in the Office of the Deputy Prime Minister and Ministry for Health

Nomenclatures denoting the male gender include also the female gender.

1. The Permanent Secretary, Office of the Deputy Prime Minister and Ministry for Health invites applications for the Position of Clinical Chairperson for the Department of Surgical Specialities in the Office of the Deputy Prime Minister and Ministry for Health.

Duration of assignment and Conditions

2.1 A selected candidate will enter into a five (5) year assignment as a Clinical Chairperson for the Department of Surgical Specialities in the Office of the Deputy Prime Minister and Ministry for Health.

2.2 The position of Clinical Chairperson for the Department of Surgical Specialities is subject to a probationary period of one (1) year.

2.3 Since this is a position on a fixed term, the position of Clinical Chairperson for the Department of Surgical Specialities, constitutes an objective reason which falls under Regulation 7(4) of Subsidiary Legislation 452.81 entitled "Contracts of Service for a Fixed Term Regulations".

2.4 Both Consultants on Contract A or Contract B are eligible to apply, and it is the duty of the selection board to choose the most appropriate candidate to fill the position. However, upon appointment, the selected person shall be requested to preferably revert to Contract A if he/she is a Contract B holder.

2.5 Any person appointed Clinical Chairperson who does not hold a permanent Consultant post shall ipso facto be appointed Consultant.

2.6 A public officer holding the position of Clinical Chairperson for the Department of Surgical Specialities on a contractual basis for a definite period shall revert to the Consultant grade upon completion or termination of his/her term of the contract, provided that an officer who performs creditably as a Chairperson for two (2) full terms shall be placed, on a personal basis, on the salary scale which is immediately higher than the scale of his/her substantive grade.

2.7 Selected candidates must be of conduct which is appropriate to the position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.8 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

The selected candidate/s will be required to fill in the Declaration available at Appendix 1 to Directive 16 (available here), since this position (i) is in salary scales 5 or higher.

Salary pegged to the position

3. The Salary attached to the position of Clinical Chairperson for the Department of Surgical Specialities is equivalent to Salary Scale 3 which in the year 2026 is €45,904.

Duties

4. The job duties for the position of Clinical Chairperson for the Department of Surgical Specialities may be viewed in Annex A attached to this Circular.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

i. a. citizens of Malta; **or**
   b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; **or**
   c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; **or**
   d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); **or**
   e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; **or**
   f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identita` should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

ii. able to communicate in the Maltese and English languages, in order to sufficiently and adequately carry out the duties applied for.

Public Officers applying for this position must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not.

5.2 By the closing time and date of this call for applications, applicants must furthermore be:

i. listed in the Specialist Register of Otorhinolaryngology (ENT) **OR** Paediatric Surgery OR Plastic Surgery OR Maxillofacial Surgery OR Urology kept by the Medical Council of Malta; **OR**

ii. approved for inclusion in the Specialist Register of Otorhinolaryngology (ENT) OR Paediatric Surgery **OR** Plastic Surgery OR Maxillofacial Surgery OR Urology kept by the Medical Council of Malta; **OR**

iii. (a) in possession of a Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta for the relevant specialty, which shows that the applicant has completed such specialist training as may be prescribed for Otorhinolaryngology (ENT) **OR** Paediatric Surgery **OR** Plastic Surgery **OR** Maxillofacial Surgery **OR** Urology, **OR**

(b) in possession of a specialist qualification equivalent to the CCST for Otorhinolaryngology (ENT) **OR** Paediatric Surgery **OR** Plastic Surgery **OR** Maxillofacial Surgery **OR** Urology which is issued by a competent authority in another EU member state, as listed in Part 1b of the Second Schedule of the Health Care Professions Act of Malta; **OR**

(c) in possession of any other specialist qualification provided that this must be accompanied by a formal recognition statement by the Specialist Accreditation Committee of Malta, stating that the qualifications/experience are sufficient for a doctor to be registered with the Medical Council of Malta as a specialist in Otorhinolaryngology (ENT) **OR** Paediatric Surgery **OR** Plastic Surgery **OR** Maxillofacial Surgery **OR** Urology.

5.3 By the closing time and date of this call for applications, applicants must furthermore have five (5) years full time experience as a Specialist in Otorhinolaryngology (ENT) **OR** Paediatric Surgery **OR** Plastic Surgery **OR** Maxillofacial Surgery **OR** Urology. It is hereby being clarified that specialist experience will be deemed not to commence prior to the date of registration in the Specialist Register kept by the Medical Council of Malta, or equivalent registration issued by the competent authority in another EU Member State. It is furthermore being clarified that experience carried out on a part-time basis, or in any case on a basis of less than 40 hours per week, is reckoned on a pro-rata basis.

5.4 Successful candidates eligible under paragraph 5.2 (iii)(b) and paragraph 5.2 (iii)(c) above must be listed in the relevant Specialist Register kept by the Medical Council of Malta and must also be fully registered with the Medical Council of Malta before appointment.

5.5 Candidates applying in terms of paragraph 5.2 (iii)(b) and paragraph 5.2 (iii)(c) above must obtain a recognition statement from the Specialist Accreditation Committee of Malta confirming that their qualifications may be considered as an equivalent to the Certificate of Completion of Specialist Training (CCST) issued by the Specialist Accreditation Committee of Malta. In case of any difficulty, the advice of the Specialist Accreditation Committee of Malta should be sought.

For ease of reference, the website of the Specialist Accreditation Committee of Malta may be consulted at https://medicalcouncil.gov.mt/wp-content/uploads/2024/10/mcsac.pdf

5.6 Candidates applying in terms of paragraph 5.2 (iii)(b) or paragraph 5.2 (iii)(c) above and who are required to present a statement by the Specialist Accreditation Committee as specified in paragraph 5.5 should include a copy of that statement with their application and present the original at the interview. Candidates not in possession of the required statement may still apply, provided that they submit a copy of the statement as soon as it is available and, in any case, by not later than the closing date of this call for applications. Applicants who fail to present the required statement within the one-month period for reasons beyond their control may request an extension of this time limit, up to a further one month, from the Head of Department receiving the applications indicating clearly the reasons for the delay. Requests for an extension beyond this period are to be submitted for the consideration of the Public Service Commission.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal on https://recruitment.gov.mt.

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

7.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 60%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 5.1 to 5.6, have relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the People Management Directorate, Office of the Deputy Prime Minister and Ministry for Health, 15, Palazzo Castellania, Merchants Street, Valletta, through the Online Government Recruitment Portal **only** at the following address: https://recruitment.gov.mt. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history). The closing date of the receipt of applications **is 5.15 pm (Central European Time) of Friday 27th November 2026.** A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in

the general provisions referred to below.

8.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.4 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. **Other general provisions concerning this call for applications, with particular reference to:**

- applicable benefits, conditions and rules/regulations;
- lateral applications;
- reasonable accommodation for registered persons with disability;
- submission of recognition statements in respect of qualifications;
- qualifications at a higher level;
- comparative level of public sector employees;
- renouncement of pending applications;
- publication of the result;
- medical examination;
- the process for the submission of petitions concerning the result;
- access to application forms and related details;
- retention of documents;

may be viewed by accessing the address https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf or may be obtained from People Management Directorate, Office of the Deputy Prime Minister and Ministry for Health , 15, Palazzo Castellania, Merchants Street, Valletta VLT 1171. These general provisions are to be regarded as an integral part of this call for applications.

The website address, and e-mail address of the receiving Directorate are https://health.gov.mt, and recruitment.health@gov.mt.

Dr Renzo De Gabriele
Permanent Secretary