

HR/ODPM/25/2026

People Management Directorate
Office of the Deputy Prime Minister and Ministry for
Health,
15, Palazzo Castellania,
Merchant street,
Valletta, VLT 1171

Date: 21st August 2026

Permanent Secretaries
Directors General
Directors
Heads of Public Sector Organisations

Expression of Interest from amongst Public Officers and Public Sector Employees to Undertake Additional Hours as a Senior Researcher responsible for Stakeholder Analysis for the GlaukomaiCare Project under the Office of the Deputy Prime Minister and Ministry for Health

1. In line with the concept of job mobility, which enhances the learning experience of the individual whilst addressing the exigencies of the Public Service, the Office of the Deputy Prime Minister and Ministry for Health is seeking to identify suitable Public Officers or Public Sector employees in the wider Public Sector to perform duties as cited above, for a period of 2 years which may be renewed as needed until termination of the project.
2. The period of assignment shall be reckonable as 'service in the grade' for the purpose of computation of length of service, seniority, salary, progression and, where applicable, for Treasury pension purposes. The performance of such duties will also be acknowledged in the Service and Leave Record Form (GP47).

Terms and Conditions

3.1 Selected candidates will continue to receive the salary of their substantive grade for the period during which they are assigned on any of the above duties.

3.2 All work needs to be undertaken after normal working hours.

3.3 The number of hours worked, and the location where the work will be undertaken, shall be established between the chosen candidate and the Principal Investigator. The selected candidate will be required to work between a minimum of 3 to maximum 20 hours weekly, with the exact allocation determined by the Principal Investigator based on the project's requirements, deadlines, and deliverables. Should additional hours be necessary to meet project deliverables, these may be agreed upon with the Principal Investigator.

3.4 The selected candidate will be remunerated at the rate of €42.84 per hour. Remuneration may be discontinued should the services rendered or deliverables provided failed to meet the required standard of performance and quality.

3.5. The selected candidate must make his/her own arrangements to undertake these duties and is also responsible for obtaining the approval of his/her Head of Department.

3.6 The selected candidate shall, throughout the duration of the assignment, ensure the strict avoidance of any actual, potential, or perceived conflict of interest in the discharge of duties, in full compliance with the applicable provisions of the General Data Protection Regulation (GDPR) and any other relevant legal and regulatory

requirements.

3.7. Selected candidates shall, for the period during which they are assigned such duties, be accountable to the Principal Investigator, Prof. Caroline J. Magri.

Duties

4. Eligible Officers are thus invited to submit their expression of interest in being assigned duties related to one or more of the above-captioned designations. The duties and eligibility requisites are outlined at Annexes 'A' to 'B'. Officers on secondment/on loan/detailed with/deployed with/on attachment to Public Sector Organisations, who satisfy the necessary eligibility requisites, may also apply.

Eligibility Requirements

5. Eligible applicants will be requested to attend for an interview to assess their suitability for those duties in which they expressed an interest. Selected candidates will be deployed according to both the outcome of such assessment and Public Service exigencies.

6. Any qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which should be attached to the Officer's submission. Scanned copies sent electronically are acceptable.

6.1 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

7. With the exception of those qualifications referred to in paragraphs 7.2 and 7.3 hereunder, applicants are required to produce a recognition statement by the Malta Further and Higher Education Authority (MFHEA), which is to be obtained by submitting an online "Application for the Recognition of Qualifications" at <https://mfhea.mt/academic-qualifications/>. Such statement should be attached to the expression of interest and the original presented at the interview.

7.1 Prior to requesting recognition statements as per paragraph 7.1 above in respect of their qualifications, candidates should first consult the "Malta Qualifications Database" of the MQRIC which may be accessed on <http://qualifications.ncfhe.gov.mt/#/dashboard>. Applicants are exempt from submitting a recognition statement as mentioned in paragraph 7.1 if they are presenting qualifications listed therein. A print of such list including the qualification is to be presented by the applicant.

7.2 No recognition statement by MQRIC is required in respect of qualifications issued by Maltese self-accrediting institutions, these being the University of Malta, MCAST and ITS; or any Maltese qualification that has been accredited by the MQRIC, which on the certificates states: 'The Malta Further and Higher Education Authority deems this certificate to be MQF ____'.

7.3 In the case of qualifications not covered by 7.2 and 7.3, applicants are to submit the recognition statement as described in paragraph 7.1. Applicants who are not in possession of such a statement may still submit an expression of interest, provided that they submit a copy of the statement to the receiving department/directorate as soon as it is available, and, in any case, by not later than four (4) months from the closing date of the call for applications. Applicants may be assessed provisionally whilst still awaiting MQRIC equivalence of their qualification/s. Should the equivalence report be in the negative or not presented within four (4) months from the closing date of the call for applications, such applicants will be disqualified from the selection process. Moreover, subject to availability of vacancies, the undertaking of the assignment cannot be signed before the positive equivalence report is received from MQRIC.

8. The result of the selection process will be published by the Office of the Deputy Prime Minister and Ministry for Health and exhibited on the noticeboard of the Office of the Deputy Prime Minister and Ministry for Health.

8.1 Petitions objecting to the result of the selection process should reach the Permanent Secretary within ten (10) working days from the date of publication of the result on selection.mha@gov.mt.

Submission of Applications

9. Applications are to be submitted, for the attention of the People Management Directorate, Office of the Deputy Prime Minister and Ministry for Health, 15, Palazzo Castellania, Merchant street, Valletta, VLT 1171, through the Online Government Recruitment Portal **only** on (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). In the case of Public Officers, the GP 47 is to be requested by HR Unit of the ministry /department issuing the call for application. Whilst in the case of Public Sector employees seconded with the Public Service and RSSL employees, the HR Unit of the ministry /department issuing the call for application must request a record of any period of work on reduced hours or on a part-time basis, unpaid leave including unpaid sick leave and/or any periods of absence from duties, and any records of any disciplinary action that may have been taken (in the absence of which it will be understood that no disciplinary action was ever taken). In the case of Public Sector employees seconded with the Public Service, the HR Unit of the ministry /department issuing the call for application will request confirmation from the Director responsible for People Management of the Ministry (where applicants are performing duties) that they are officially performing duties in such Ministry. The closing date of the receipt of applications is 1.30 pm (Central European Time) of Friday, 4th September, 2026. A computer-generated e-mail will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions, which may be viewed by accessing the address https://peopleandstandards.gov.mt/media/PDFs/Resourcing/GenProvs/GeneralProvisions_ENG.pdf

10. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

11. Applications which are received after closing date and time (i.e. late applications) are not allowed.

12. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

13. Selected officers will be required to sign an undertaking signifying their commitment to the assignment for which they are selected.

Dr. Renzo De Gabriele
Permanent Secretary

Office of the Deputy Prime Minister and Ministry for Health