DH 1624/2026

Circular No. HR/ODPM/45/2026

People Management Directorate
Office of the Deputy Prime Minister and Ministry for Health
15, Palazzo Castellania
Triq Merkanti
Valletta VLT1171

Date: 13th November 2026

Permanent Secretaries
Directors General
Directors
Heads of Public Sector Organisations

Expression of Interest from amongst Public Officers in the grade of Consultant to be assigned duties as Deputy Clinical Chairperson for the Department of Surgical Specialties in the Office of the Deputy Prime Minister and Ministry for Health

1. In line with the concept of job mobility, which enhances the learning experience of the individual whilst addressing the exigencies of the Public Service, the Permanent Secretary, within the Office of the Deputy Prime Minister and Ministry for Health is seeking to identify suitable Public Officers to perform duties as cited above, for a period of three (3) years, subject to satisfactory performance.

2. Selected candidates shall, for the period during which they are assigned such duties, be accountable to the Clinical Chairperson of the Department of Surgical Specialties.

3. The performance of such duties will also be acknowledged in the Service and Leave Record Form (GP47).

Terms and Conditions

4.1. The selected candidate shall be required to work two (2) on-site administrative sessions per week to perform duties as Deputy Clinical Chairperson in the Department of Surgical Specialties.

4.2. The selected candidate will benefit for the Consultants pay package with additional remuneration, as per Sectoral Agreement, for the two (2) on-site administrative sessions mentioned in paragraph 4.1. The selected candidate will resume duties of their substantive grade once their deployment on such duties ceases.

Duties

5.1. Eligible Officers are thus invited to submit their expression of interest in being assigned duties related to the above-captioned designation.

5.2. The duties are outlined in Annex A attached to this Circular.

5.3. Officers on secondment/on loan/detailed with/deployed with/on attachment to Public Sector Organisations, who satisfy the necessary eligibility requisites, may also apply.

Eligibility Requirements

6. By the closing date and time of this Expression of Interest, applicants must be in the grade of Consultant in the Malta Public Service, on either on Contract A or Contract B, and must have at least five (5) years specialist experience in one of the specialties falling within the remit of the Department of Surgical Specialties namely: Otorhinolaryngology (ENT); Paediatric Surgery; Plastic Surgery; Oral and Maxillofacial Surgery; and Urology.

7.1. Eligible applicants will be asked to attend an interview to assess their suitability for the duties in which they have expressed an interest.

7.2. Any qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which should be attached to the Officer's submission.

7.3.. Original certificates and/or testimonials are to be invariably produced for verification at the interview.

8 The result of the selection process will be sent via e-mail to the canidates who sit for the interview.

9. Petitions objecting to the result of the selection process should reach the People Management Directorate within ten (10) working days from the date of publication of the result.

Submission of Applications

10. Applications are to be submitted, for the attention of the People Management Directorate, through the Online Government Recruitment Portal **only** on https://recruitment.gov.mt. Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). In the case of Public Officers, the GP 47 is to be requested by HR Unit of the ministry /department issuing the call for application. Whilst in the case of Public Sector employees seconded with the Public Service and RSSL employees, the HR Unit of the ministry /department issuing the call for application must request a record of any period of work on reduced hours or on a part-time basis, unpaid leave including unpaid sick leave and/or any periods of absence from duties, and any records of any disciplinary action that may have been taken (in the absence of which it will be understood that no disciplinary action was ever taken). In the case of Public Sector employees seconded with the Public Service, the HR Unit of the ministry /department issuing the call for application will request confirmation from the Director responsible for People Management of the Ministry (where applicants are performing duties) that they are officially performing duties in such Ministry.

11. The closing date of the receipt of applications is 5.15 pm (Central European Time) of Friday 27th November 2026. A computer-generated e-mail will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions, which may be viewed by accessing the address https://peopleandstandards.gov.mt/media/PDFs/Resourcing/GenProvs/GeneralProvisions_ENG.pdf

12. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

13. Applications which are received after closing date and time (i.e. late applications) are not allowed.

14. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

15. Selected officers will be required to sign an undertaking signifying their commitment to the assignment for which they are selected.

Dr. Renzo De Gabriele
Permanent Secretary

Office of the Deputy Prime Minister and Ministry for Health