

## Ministry for Health and Active Ageing

### Post of Psychologist on a Full-Time / Part-Time Basis in the Ministry for Health and Active Ageing

*Nomenclatures denoting the male gender include also the female gender.*

1. The Permanent Secretary (Health) and The Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing invite applications for the post of Psychologist on a full-time / part-time basis in the Ministry for Health and Active Ageing.

#### Terms and Conditions

2.1 This appointment is subject to a probationary period of one (1) year.

2.2 The salary for the post of Psychologist is Salary Scale 6, which in the year 2024 is equivalent to €30,626.02 per annum, rising by annual increments of €596.33 up to a maximum of €34,204.

2.3 A Psychologist (Salary Scale 6) with six (5) years of satisfactory service in Salary Scale 6 shall automatically be promoted to Senior Psychologist (Salary Scale 5), which in the year 2024 is equivalent to €32,533.98 per annum, rising by annual increments of €640.67 up to a maximum of €36,378.00

2.4 An appointee will be entitled to such other benefits and subject to such other conditions and obligations as may be stipulated in any pertinent agreement between the Government and the competent union.

#### Duties

3.1 The job duties for the post of Psychologist on a Full-Time / Part-Time basis may be viewed in Annex A attached to this Circular.

Further details of the job description of the post may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Merchant Street, Valletta VLT 1171 which may also be contacted by email on [recruitment.health@gov.mt](mailto:recruitment.health@gov.mt)

3.2 An appointee may be required to perform duties in any of the health care services of the Government of Malta at the discretion of the Management.

3.3 Psychologists engaged on part-time basis will be required to work on a minimum of 20 hours per week and deployed on a roster and section according to the exigencies of the service.

#### Eligibility Requirements

4.1 By the closing time and date of this call for applications, applicants must be:

- i. a. citizens of Malta; or
- b. citizens of other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; or
- c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; or
- d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); or
- e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been

- granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the “Family Reunification Regulations, 2007”; or
- f. in possession of a residence document issued in terms of the “Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations”.

**The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identity should be sought as necessary in the interpretation of the above provisions.**

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

- ii. must be proficient in the Maltese and English Languages;
- iii. must be registered as Psychologists with the Board and in possession of a relevant Masters' Degree at MQF Level 7 (subject to a minimum of 90 ECTS / ECVET credits or equivalent\*) and in possession of a registered warrant.

Public officers applying for this post must be confirmed in their current appointment, unless the current appointment is in a different class/career stream or in a definite position, but may apply for a lower grade/position even if not confirmed and whether in the same stream or not. Reversion to previous unconfirmed appointment is not possible.

4.2 Public Officers holding a grade in a particular stream, and who were granted Officer in Scale status by virtue of a Grievances Unit decision in the same scale as that of a higher grade in that stream, are eligible to apply for grades open to officers holding such higher grade within the stream that carries the same scale as that of the Officer in Scale status.

The years of service since the effective date of appointment as Officer in Scale are reckonable for the purpose of satisfying any requisite years of service stipulated in calls for applications.

Any other eligibility requisites for the post must be met in terms of this call for applications.

4.3 Public officers who currently hold an appointment as Officer in Grade are considered on a personal basis to pertain to the Class/Stream of their immediately previous substantive grade, and may apply on the basis of their current scale as Officer in Grade, which must be equivalent to, or higher than, what is required by this call for applications.

The years of service since the effective date of appointment as Officer in Grade are reckonable for the purpose of satisfying any requisite years of “service in the grade” as stipulated in calls for applications.

Any other eligibility requisites for the post/position must be met in terms of this call for applications

4.4 Applicants must be of conduct which is appropriate to the post applied for. Those applying from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than one (1) month from the date of application and state whether they have ever been in Government Service, giving details.

### **Submission of Supporting Documents**

5.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Recruitment Portal (<https://recruitment.gov.mt>).

5.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

### **Selection Procedure**

6.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the post. The maximum mark for this selection process is 100% and the pass mark is 50%.

6.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraphs 4.1–4.2, have proven relevant work experience.

### **Submission of Applications**

7.1 Applications are to be submitted for the attention of the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Merchant Street, Vallett VLT1171 through the Online Government Recruitment Portal only on <https://recruitment.gov.mt>. Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). Those applying from outside the Public Service must produce a Certificate of Conduct which has been issued not earlier than one (1) month from the date of application, in PDF format, which are to be uploaded through the Portal. The closing date of the receipt of applications is 17:15 hrs (Central European Time) of Monday, 16 December, 2024. A computer-generated e-mail will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below. There will be four (4) selection processes. The selection process will consider applications received by the following dates:

- **By 17:15hrs (Central European Time) of Friday 12th April 2024**
- **By 13:30hrs (Central European Summer Time) of Friday 5th July 2024**
- **By 13:30hrs (Central European Summer Time) of Friday 27th September 2024**
- **By 17:15hrs (Central European Time) of Monday 16th December 2024**

7.2 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

7.3 Applications which are received after closing date and time (i.e. late applications) are not allowed.

7.4 Applicants are granted up to two (2) working days after closing date or up to two (2) working days from date of notification, whichever is the latest, to submit any incorrect or incomplete or missing documents.

### **Other General Provisions**

#### **8. Other general provisions concerning this call for applications, with particular reference to:**

- applicable benefits, conditions and rules/regulations;
- lateral applications;
- reasonable accommodation for registered persons with disability;
- submission of recognition statements in respect of qualifications;
- qualifications at a higher level;
- comparative level of public sector employees;
- renouncement of pending applications;
- publication of the result;
- medical examination;
- the process for the submission of petitions concerning the result;
- access to application forms and related details;
- retention of documents;

may be viewed by accessing the address [https://recruitmentadmin.gov.mt/attachments/2024\\_02\\_13\\_11\\_44\\_48\\_General%20Provisions\\_ENG.pdf](https://recruitmentadmin.gov.mt/attachments/2024_02_13_11_44_48_General%20Provisions_ENG.pdf) or may be obtained from the People Management Division, Ministry for Health and Active Ageing, 15, Palazzo Castellania, Merchants Street, Valletta VLT1171 . These general provisions are to be regarded as an integral part of this call for applications.

The website and e-mail address of the receiving Division are <https://health.gov.mt> and [recruitment.health@gov.mt](mailto:recruitment.health@gov.mt).

Mr. Joseph Chetcuti  
Permanent Secretary (Health)

Ms. Christine Schembri  
Permanent Secretary (Active Ageing)

Ministry for Health and Active Ageing