

Permanent Secretaries
Directors General
Directors

Expression of Interest from amongst Public Officers to be assigned duties as Senior Staff Nurse and/or Staff Nurse to form part of the Geriatric Assessment Team (GAT) in the Ministry for Health and Active Ageing

1. In line with the concept of job mobility, which enhances the learning experience of the individual whilst addressing the exigencies of the Public Service, the Permanent Secretary for the Ministry for Health and Active Ageing is seeking to identify suitable Public Officers to perform duties as cited above, for an indefinite period, which may be renewed for further periods.
2. Selected candidates shall, for the period during which they are assigned such duties, be accountable to the Head of Department where they are assigned.
3. The period of assignment shall be reckonable as 'service in the grade' for the purpose of computation of length of service, seniority, salary, progression and, where applicable, for Treasury pension purposes. The performance of such duties will also be acknowledged in the Service and Leave Record Form (GP47).

Terms and Conditions

4. Selected candidates will continue to receive the salary of their substantive grade for the period during which they are assigned on any of the above duties. They will resume the duties of their substantive grade once their deployment on such duties ceases.

Duties

5. Eligible Officers are thus invited to submit their expression of interest in being assigned duties related to the above-captioned designations. The duties are outlined as per Annex A attached. Officers on secondment/on loan/detailed with/deployed with/on attachment to Public Sector Organisations, who satisfy the necessary eligibility requisites, may also apply.

Eligibility Requirements

6. Eligible applicants will be requested to attend for an interview to assess their suitability for those duties in which they expressed an interest. Selected candidates will be deployed according to both the outcome of such assessment and Public Service exigencies.

Eligibility:

To be considered eligible, applicants must:

- a) Have a first Level Nurse registration with the Council of Nurses and Midwives (Malta);
and
- b) Be in the grade of Senior Staff Nurse or Staff Nurse with at least (5) years working experience as a public service/sector Nurse within the Ministry for Health and Active Ageing.

Selected candidates shall be required to take up training both locally and abroad as and when the need arises.

Selected candidates will be required to work a minimum of 40 hours with a DDDOO (Day,Day,Day,Off,Off) roster.

The Selected candidates shall be responsible for facilitating a safe, appropriate, timely and effective discharge of older adults from hospital to the community or other care settings.

7. Any qualifications and experience claimed must be supported by certificates and/or testimonials, copies of which should be attached to the Officer's submission. Scanned copies sent electronically are acceptable.

7.1 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

8. The result of the selection process will be published by the Office of the Permanent Secretary (Active Ageing) Ministry for Health and Active Ageing and exhibited on the noticeboard of the at Office of the Permanent Secretary (Active Ageing) Ministry for Health and Active Ageing at Palazzo Spinola, 46, St Christopher Street, Valletta.

9. Petitions objecting to the result of the selection process should reach the Office of the Permanent Secretary (Active Ageing), Ministry for Health and Active Ageing at Palazzo Spinola, 46, St Christopher Street, Valletta. within ten (10) working days from the date of publication of the result.

Submission of Applications

10. Applications are to be submitted, for the attention of the Office of the Permanent Secretary, through the Online Government Recruitment Portal **only** on (<https://recruitment.gov.mt>). Applications are to include a Curriculum Vitae (which should include a list of qualifications held by applicant). In the case of Public Officers, the GP 47 is to be requested by HR Unit of the ministry /department issuing the call for application. Whilst in the case of Public Sector employees seconded with the Public Service and RSSL employees, the HR Unit of the ministry /department issuing the call for application must request a record of any period of work on reduced hours or on a part-time basis, unpaid leave including unpaid sick leave and/or any periods of absence from duties, and any records of any disciplinary action that may have been taken (in the absence of which it will be understood that no disciplinary action was ever taken). In the case of Public Sector employees seconded with the Public Service, the HR Unit of the ministry /department issuing the call for application will request confirmation from the Director responsible for People Management of the Ministry (where applicants are performing duties) that they are officially performing duties in such Ministry. The closing date of the receipt of applications is **5:15 pm** (Central European Time) of Friday, 1st November 2024. A computer-generated e-mail will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

11. It is the responsibility of the applicants not to leave until the last moment for submission of their application.

12. Applications which are received after closing date and time (i.e. late applications) are not allowed.

13. Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

14. Selected officers will be required to sign an undertaking signifying their commitment to the assignment for which they are selected.

Christine Schembri
Permanent Secretary
Ministry for Health and Active Ageing