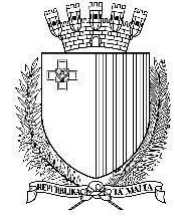


Anness A



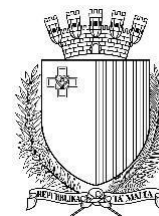
Ministeru	Uffiċċju tal-Prim Ministru
L-impjieg	Trainee Printer

UFFIĊĊJU TAL-PRIM MINISTRU
BERĠA TA' KASTILJA, VALLETTA, MALTA

Dmirijiet u responsabbiltajiet

- i. Jattendi l-programm ta' taħriġ kif stabbilit mill-Maniġment tal-Istamperija tal-Gvern u jpoġġi għall-eżamijiet meħtieġa;
- ii. Iwettaq xogħol assoċjat mal-programm ta' taħriġ fuq il-magni/tagħmir/software tal-istampar eżistenti jew kwalunkwe tagħmir ieħor li jista' jiġi installat fil-futur, billi jsegwi struzzjonijiet mill-Printer/Senior Printer;
- iii. Jassisti lis-*Senior Printer* fil-programm ta' manutenzjoni preventiva meta meħtieġ bhala parti mill-programm ta' taħriġ;
- iv. Jaderixxi mar-Regolamenti kollha dwar is-Saħħa u Sigurtà;
- v. Jaderixxi mar-Regolamenti Ġenerali dwar il-Protezzjoni tad-Data u jzomm il-livelli meħtieġa ta' kunfidenzjalità; u
- vi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A



Ministry	Office of the Prime Minister
Job Title	Trainee Printer

OFFICE OF THE PRIME MINISTER
AUBERGE DE CASTILLE, VALLETTA, MALTA

Duties and responsibilities

- i. Attends the training programme as established by the Government Printing Press Management and sits for the required examinations;
- ii. Performs tasks associated with the training programme on all existing printing machines/equipment/software or any other equipment that may be installed in the future, following instructions from the Printer/Senior Printer;
- iii. Assists the Senior Printer in the preventive maintenance programme when necessary as part of the training programme;
- iv. Adheres to all Health and Safety Regulations;
- v. Adheres to General Data Protection Regulations and maintains the required levels of confidentiality;
- vi. Any other duties as directed by the Principal Permanent Secretary.