

Anness A

Ministeru	Ministeru għal Għawdex u l-Ippjanar
L-impjieg	Manager I (Research)



GVERN TA' MALTA
MINISTERU GĦAL GĦAWDEX
U L-IPPJANAR

Pjazza San Franġisk, ir-Rabat, Għawdex

Dmirijiet u responsabbiltajiet

- Iżomm ruħu aġġornat ma', u jipprovdi kontribut għal, żviluppi relevanti mal-politika tal-UE u internazzjonali fil-qasam relatat mal-konservazzjoni tal-għasafar selvaġġi;
- Ifassal memoranda interni u abbozzi ta' proposti legiżlattivi u ta' azzjonijiet proposti dwar kwistjonijiet relatati mal-governanza fuq kaċċa sostenibbli u l-konservazzjoni tal-għasafar selvaġġi;
- Jieħu rwol ewlieni fl-ippjanar, kummissjonar u eżekuzzjoni ta' programmi ta' monitoraġġ, studji xjentifiċi u inkarigi oħra relatati mal-governanza tal-kaċċa sostenibbli u l-konservazzjoni tal-għasafar selvaġġi;
- Jieħu rwol ewlieni f'xogħol b'dejta xjentifika u rapporti analitiċi, databases u GIS u jissorvelja t-tnejjja ta' rapporti għas-sottomissjoni lill-Kummissjoni Ewropea u lil diversi korpi internazzjonali;
- Jieħu rwol ewlieni biex isegwi oqsma li jaqgħu taħt ir-responsabbiltà ta' din il-pożizzjoni u li huma ta' tħassib partikolari għat-Taqsima tar-Regolamentazzjoni għall-Għasafar Selvaġġi;
- Jieħu rwol ewlieni biex isegwi u jzomm kont tal-iskadenzi interni u esterni relatati mal-qasam ta' responsabbiltà ta' din il-pożizzjoni u li jieħu rwol ewlieni biex iżomm kollegament mal-entitajiet relevanti fl-istrutturi tal-Gvern sabiex jiżgura li l-iskadenzi jiġu mħarsa fil-ħin u b'mod effiċjenti;
- Jieħu rwol ewlieni biex iwettaq analiżi kwantitattiva u kwalitattiva u jhejji rapporti għas-sottomissjoni lill-Kummissjoni Ewropea u lil diversi korpi internazzjonali;
- Jieħu rwol ewlieni biex jamministra proċeduri ta' liċenzjar u ta' permessi għal attivitajiet varji regolati mit-Taqsima tar-Regolamentazzjoni għall-Għasafar Selvaġġi;
- Jieħu rwol ewlieni biex jipparteċipa u jagħmel rappreżentazzjonijiet f'firxa ta' laqgħat, seminars, kumitati u pjattaformi ta' diskussjoni nazzjonali, tal-UE u internazzjonali;
- Jieħu rwol ewlieni biex jiġu mfassla inizjattivi ta' komunikazzjoni ta' rilevanza għall-funzjonament tat-Taqsima tar-Regolamentazzjoni għall-Għasafar Selvaġġi, inkluż li jiżviluppa kontenut ta' rilevanza u materjal relevanti għas-sit elettroniku u l-midja soċjali tat-Taqsima;
- Kwalunkwe komputu ieħor li s-superjur jista' jiddelega lilhom, skont il-ħtieġa; u
- Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A

Ministry	Ministry for Gozo and Planning
Job title	Manager I (Research)



GOVERNMENT OF MALTA
MINISTRY FOR GOZO
AND PLANNING

St. Francis Square, ir-Rabat, Ghawdex

Duties and responsibilities

- i. Keeps abreast with, and provides input to, relevant EU and international policy developments in the areas related to conservation of wild birds;
- ii. Draws up internal memoranda and drafts legislative and policy proposals on matters related to sustainable hunting governance and conservation of wild birds;
- iii. Takes a leading role in the planning, commissioning and execution of monitoring programmes, scientific studies and other assignments related to sustainable hunting governance and conservation of wild birds;
- iv. Takes a leading role in working with scientific data and analytical reports, databases and GIS and oversees the preparation of reports for submission to the EU Commission and to various international bodies;
- v. Takes a leading role in following up items falling under this position's area of responsibility which are of particular concern to the Wild Birds Regulation Unit;
- vi. Takes a leading role in following up and keeping track of internal and external deadlines related to this position's area of responsibility and takes a leading role in liaising with the relevant entities within the appropriate Government structures in order to ensure that deadlines are met in a timely and efficient manner;
- vii. Takes a leading role in conducting quantitative and qualitative analysis and prepares reports for submission to the EU Commission and to various international bodies;
- viii. Takes a leading role in administering licensing and permitting procedures for various activities regulated by the Wild Birds Regulation Unit;
- ix. Takes a leading role in the participation and representation in a range of national, EU and international meetings, seminars, committees and discussion platforms;
- x. Takes a leading role in the preparation of communication initiatives relevant to the functioning of the WBRU, including developing content relevant to the functions of the WBRU and materials relevant to the unit's website and social media;
- xi. Undertakes any other tasks, which the superior may delegate to them, as may be required; and
- xii. Any other duties as directed by the Principal Permanent Secretary.