

Anness A



MINISTERU GHALL-UGWALJANZA
U D-DRITTJIET ĊIVILI

Ministeru	Ministeru għall-Ugwaljanza u d-Drittijiet Ċivili
L-impjeg	Coordinator (I Belong)

Supporting Pre-Integration Governance (SPRING) huwa proġett ikkoffinanzjat mill-UE taht il-programm (AMIF) iddedikat biex jappoġġja liċ-Ċittadini ta' Pajjiżi Terzi (TCNs) fil-proċess bikri tal-integrazzjoni tagħhom. L-għan huwa li tiġi żgurata integrazzjoni u inkluzjoni effettiva ta' TCNs fis-soċjetà Maltija. Il-viżjoni strateġika ta' dan il-proġett hija l-Istrateġija u l-Pjan ta' Azzjoni ta' Malta għall-Integrazzjoni (2025-2030) – approċċ kuraġġuż lejn governanza ta' integrazzjoni b'suċċess.

SPRING se jkollu rwol kruċjali fl-implimentazzjoni tal-għan ewlieni tal-Istrateġija, li huwa li jiġu integrati u mtejba s-servizzi u l-politiki relatati mal-integrazzjoni sabiex jinholqu u jissahhu komunitajiet aktar koeżivi u jiġu indirizzati l-htigiet soċjoekonomiċi kemm tal-pajjiż kif ukoll tal-migranti.

L-attivitajiet tal-proġett huma mmirati biex:

1. Isaħħu l-kapaċità tal-fornituri tas-servizzi relatati mal-integrazzjoni u, għaldaqstant, itejbu l-għoti tas-servizzi;
2. Ikomplu jiżviluppaw u jtejbu l-Programm Nazzjonali ta' Integrazzjoni ta' Malta – I Belong;
3. Jipprovdu lil TCNs b'informazzjoni aġġornata, affidabbli u aċċessibbli dwar l-aspetti importanti tal-integrazzjoni;
4. Jippromovu l-integrazzjoni bħala proċess b'żewġ direzzjonijiet billi jinkoraġġixxu d-djalogu soċjali u l-interazzjonijiet pożittivi bejn il-komunità ospitanti u t-TCNs li jgħixu f'Malta, sabiex jinbnew komunitajiet soċjalment koeżivi.

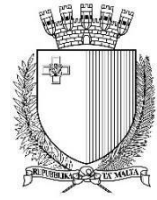
Flimkien, dawn l-attivitajiet se jiżguraw li l-integrazzjoni tkun proċess fejn kulhadd jirbaħ, billi t-TCNs ikunu jistgħu jipparteċipaw bis-sħiħ u jikkontribwixxu għas-soċjetà.

Dmirijiet u responsabbiltajiet

Id-dmirijiet u r-responsabbiltajiet ta' Coordinator (I Belong) fid-Direttorat għad-Druttijiet tal-Bniedem huma:

- i. Taht is-superviżjoni tal-line manager tiegħu/tagħha, jikkontribwixxi lejn il-kisba tal-għanijiet tal-programm I Belong fi hdan il-proġett SPRING;
- ii. Jiżgura li l-proċeduri tal-programm I Belong jiġu rispettati u jiżviluppa/jirrevedi proċeduri meta mehtieg;
- iii. Jiżgura servizz ta' kwalità permezz tal-implimentazzjoni tal-'4 eye principle' biex jissorvelja regolarment il-laqqhat ta' talba għall-integrazzjoni (IRM) u t-twassil tal-klassijiet;
- iv. Tahriġ u superviżjoni lil Assistant Coordinators (I Belong);
- v. Distribuzzjoni u monitoraġġ tax-xogħol;
- vi. Monitoraġġ ta' miri u rappurtar relatati ma' I Belong;
- vii. Abbozzar ta' rapporti trimestrali relatati ma' I Belong;
- viii. Jissorvelja l-aġġornament tad-database relatata mal-I Belong u jimmonitorja l-kwalità tad-data imputata;
- ix. Iwissi b'mod proattiv lis-superjuri tiegħu/tagħha dwar nuqqasijiet fis-servizz li jehtiegu soluzzjonijiet fil-leġiżlazzjoni, il-politika u s-servizzi nazzjonali;
- x. Iwettaq kwalunkwe xogħol ieħor, li s-Senior Coordinator (I Belong) jista' jiddelega lilu/lilha, kif jista' jkun mehtieg;
- xi. Iwettaq kompiti oħra li, minn żmien għal żmien, jistgħu jiġu assenjati mis-Segretarju Permanenti.
- xii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A



MINISTRY FOR EQUALITY
AND CIVIL RIGHTS

Ministry	Ministry for Equality and Civil Rights
Job title	Coordinator (I Belong)

Supporting Pre-Integration Governance (SPRING) is a co-funded EU project under the Asylum Migration and Integration Fund (AMIF) programme dedicated to support Third-Country Nationals (TCNs) in their early integration process. The aim is to ensure the effective integration and inclusion of TCNs in Maltese society. The strategic vision of this project is Malta's Integration Strategy and Action Plan (2025-2030) – a bold approach to successful integration governance.

SPRING will play a critical role in the implementation of the Strategy's main objective which is to mainstream and improve integration-related services and policies to create and foster more cohesive communities and meet the country's and migrant's socioeconomic needs.

The project's activities are aimed at:

1. Building the capacity of integration-related service providers and hence improving service provision;
2. The continued and improved provision and development of Malta's National Integration Programme – I Belong;
3. Providing TCNs with up to date, reliable and accessible information on the important aspects of integration; and
4. Promoting integration as a two-way process through fostering social dialogue and positive interactions between the host community and TCNs living in Malta to build socially cohesive communities.

Cumulatively, these activities will ensure that integration is a win-win process, whereby TCNs can fully participate in and contribute to society.

Duties and Responsibilities

The duties and responsibilities of Coordinator (I Belong) in the Human Rights Directorate are:

- i. Under the supervision of his/her line manager, contribute towards achieving the goals of the I Belong activity under SPRING project;
- ii. Ensuring that I Belong programme procedures are adhered to and developing/revising procedures when necessary;
- iii. Quality assurance through 4-eye principle to regularly monitor client Integration request meetings (IRM) and delivery of classes;
- iv. Training and supervising Assistant Coordinators (I Belong);
- v. Workload distribution and monitoring;
- vi. Monitoring of targets and reporting related to I Belong;
- vii. Drafting quarterly I Belong progress reports;
- viii. Oversees I Belong database updates and monitors quality of data;
- ix. Proactively alerts his/her supervisor to gaps in the service that may require solutions in national legislation, policy and services;
- x. Undertakes any other tasks, which the Senior Coordinator (I Belong) may delegate to him/her, as may be required;
- xi. Carries out other tasks that may, from time to time, be assigned by the Permanent Secretary;
- xii. Any other duties as directed by the Principal Permanent Secretary.