

Annex A

Ministry	Office of the Deputy Prime Minister and Ministry for Health
Job Title	<i>General Practitioner in the Primary HealthCare</i>



OFFICE of the DEPUTY PRIME MINISTER and MINISTRY for HEALTH
15, PALAZZO CASTELLANIA, MERCHANTS STREET, VALLETTA, MALTA

Dmirijiet u responsabbiltajiet

Id-dmirijiet ta' *General Practitioner* fil-Kura tas-Sahha Primarja jinkludu li:

- Ikun parti mis-servizz indikat u jirrispondi lill-Principal General Practitioners Klinik u l- Principal General Practitioners Amministrattivi rispettivi u fl-aħharnett liċ-Chairperson Klinik tad-Dipartiment, hekk kif applikabbli;
- jipparteċipa fit-tagħlim u fl-attivitajiet akkademiċi inkluż riċerka u verifika u laqgħat tas-servizz rilevanti;
- jinvolvi ruħhu fil-ġestjoni tas-servizz u jieħu responsabbiltajiet amministrattivi meta meħtieġ;
- jipprovdi servizz ta' General Practitioner bħal kull General Practitioner iehor li jaħdem fil-Kura tas-Sahha Primarja skont roster stabbilita` li ikun l-iktar iffukat fuq sezzjonijiet ta' wara nofsinhar imma tista' jinkludi dmirijiet ta' bil-lejl, jew kliniċi bl-appuntamenti ta' General Practitioner kif applikabbli;
- jzomm ruħhu aġġornat mal-iżviluppi kurrenti fil-qasam rispettiv u jipparteċipa f'laqgħat ta' wara l-gradwazzjoni f'Malta u barra u attivitajiet ta' riċerka jkunu inkoraġġiti u jiġġenera materjal għall-pubblikazzjoni f'pubblikazzjonijiet mediċi kemm lokali kif ukoll barranin;
- jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fil-Ministeru għas-Sahha;
- twettaq dmirijiet fi kwalunkwe servizz għall-kura tas-saħha tal-Gvern ta' Malta skont id-diskrezzjoni tal-Amministrazzjoni. Il-persuna mahtura tista' tkun mitluba twettaq dmirijiet fuq bażi ta' xift inkluż xogħol ta' bil-lejl, kif applikabbli, skont *rosters* stabbiliti fil-Ministeru għas-Sahha.
- jieħu kwalunkwe komputu iehor li s-superjur jista' jiddelega lilu, kif jista' jkun meħtieġ;
- jwettaq dmirijiet oħra skont l-esigenzi tas-Servizz Pubbliku skont struzzjonijiet mogħtija mis-Segretarju Permanenti Ewlieni;

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Duties and responsibilities

The duties of a General Practitioner in the Primary HealthCare include:

- i. Forms part of the service indicated and is accountable to the respective Clinical Principal General Practitioners and Administrative Principal General Practitioners and ultimately to the Clinical Chairperson of the Department as applicable;
- ii. participates in teaching and academic activities including research and audit, and meetings of the relevant service;
- iii. involves himself in the management of the service and takes administrative responsibilities when necessary;
- iv. provides any required GP service as other full-time GPs employed by Primary Health Care in accordance with an established roster which will be mostly focused on afternoon sessions but may include night duty or GP appointment clinics as applicable;
- v. keeps abreast with the current developments in the respective field and participates in postgraduate meetings locally and abroad. Research activities will be encouraged, and is expected to generate material for publication in local and foreign medical publications;
- vi. makes use of the Information Technology systems which may be in operation within the Ministry for Health;
- vii. performs duties in any of the health care services of the Government of Malta at the discretion of the Management. The appointee may be required to perform duties on a shift basis including night duty, as applicable, according to the established rosters in the Ministry for Health.
- viii. undertakes any other tasks, which the superior may delegate to him, as may be required;
- ix. performs any other duties according to the exigencies of the Public Service as directed by the Principal Permanent Secretary;