

Anness A

Ministry:	<i>Ministeru għall-Enerġija, l-Ambjent u R-Rigenerazzjoni tal-Port il-Kbir</i>	 GVERN TA' MALTA MINISTERU GĦALL-ENERĠIJA, L-AMBIJENT U R-RIGENERAZZJONI TAL- PORT IL-KBIR
Job Title:	<i>Scientific Monitoring Officer</i>	
Dmirijiet u Responsabbiltajiet		

- i. Użu ta' applikazzjonijiet tal-GIS (Sistemi ta' Informazzjoni Ġeografika) sabiex jiġu mmonitorjati l-azzjonijiet ta' riabilitazzjoni tal-ħabitat u l-prestazzjoni ta' kuntratti/xogħlijiet ta' riabilitazzjoni ambjentali;
- ii. Jippjana l-iżvilupp u jissorvelja l-implimentazzjoni ta' programmi ta' riċerka u żvilupp fil-qasam partikolari ta' speċjalizzazzjoni assenjat;
- iii. Jassisti u jipprovdi pariri professjonali lill-manigment dwar kwistjonijiet relatati mal-għarfien tekniku tiegħu/tagħha;
- iv. Jipparteċipa b'mod attiv f'organizzazzjonijiet relatati mal-UE u internazzjonali, inkluża l-parteeipazzjoni f'laqgħat, kemm lokalment kif ukoll barra minn Malta, u jipprepara dokumenti ta' sfond, dokumenti ta' pożizzjoni, noti ta' istruzzjoni u rapporti;
- v. Jipprovdi appoġġ fit-tfassil ta' pjanijiet finanzjarji, baġits u rapporti xjentifiċi fir-rigward tal-operat u r-rappurtar ta' kuljum;
- vi. Ifassal pjanijiet ta' proġetti għal proġetti ffinanzjati mil-UE;
- vii. Ifassal dokumenti ta' tenders u jipparteċipa f'kumitati ta' evalwazzjoni meta u kif ikun meħtieġ;
- viii. Jassisti fl-iżvilupp u l-aġġornament ta' proċeduri operattivi, miżuri ta' kontroll, monitoraġġ u eradikazzjoni, analiżi tar-riskju tal-pesti, u pjanijiet ta' kontingenza u emerġenza;
- ix. Jassisti fil-proposta ta' leġiżlazzjoni lokali li toħroġ minn Direttivi u Regolamenti rilevanti tal-UE;
- x. Ikun mitlub jagħmel xogħlijiet f'siti diversi;
- xi. Iwettaq kull kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;
- xii. Iwettaq kull dmir ieħor li jista' jiġi aġġornat sabiex jissodisfa r-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;
- xiii. Kwalunkwe dmir ieħor kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A

Ministry:	<i>Ministry for Energy, the Environment and the Regeneration of the Grand Harbour</i>	 GOVERNMENT OF MALTA MINISTRY FOR ENERGY, THE ENVIRONMENT AND THE REGENERATION OF THE GRAND HARBOUR
Job Title:	<i>Scientific Monitoring Officer</i>	
Duties and Responsibilities		

- i. Use of field GIS (Geographic Information Systems) applications to monitor habitat rehabilitation actions and performance of environmental rehabilitation contracts/works;
- ii. Plans the development and oversees the implementation of research and development programmes in the particular area of specialisation assigned;
- iii. Assists and provides professional advice to senior management on matters relating to his/her technical knowledge;
- iv. Actively participates in EU related and international organisations, including participation in meetings, both locally and abroad, prepares background documents, position papers, instruction notes and reports;
- v. Provides support in the drawing up of business plans, budgets and scientific reports with respect to day-to-day operations and reporting;
- vi. Drafts project plans for funded projects;
- vii. Drafts tender documents and participates in evaluation committees as and when required;
- viii. Assists in developing and updating of operating procedures, control, monitoring and eradication measures, pest risk analysis, contingency and emergency plans;
- ix. Assists in the proposing of local legislation emerging from relevant EU Directives and Regulations;
- x. May be instructed to perform work in various sites;
- xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;
- xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;
- xiii. Any other duties as directed by the Principal Permanent Secretary.