

Anness A

Ministry:	<i>Ministeru għall-Enerġija, l-Ambjent u R-Riġenerazzjoni tal-Port il-Kbir</i>	 GVERN TA' MALTA MINISTERU GĦALL-ENERĠIJA, L-AMBJENT U R-RIGENERAZZJONI TAL- PORT IL-KBIR
Job Title:	<i>Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical)</i>	
Dmirijiet u Responsabbiltajiet		

- i. Jinterpreta disinji arkitettoniċi/ta' enginerija u jiproġetta sommarji tal-proġett u jipprovdi pariri professjonali/tekniki kif meħtieġ;
- ii. Jevalwa kwotazzjonijiet u/jew proposti ta' xogħlijiet u jagħmel rakkomandazzjonijiet professjonali dwar l-approvazzjoni tagħhom jew mod ieħor;
- iii. Jiġbor rapporti tekniki, kontijiet ta' kwantitajiet/ materjal, estimi ta' nfiq, programmi ta' xogħol u skedi ta' manutenzjoni, u tfassil ta' disinni elettrici f'format elettroniku bl-użu tal-programmi xierqa;
- iv. Jfassal rapporti ta' manutenzjoni u spezzjoni;
 - v. Jevalwa u jiċċertifika kontijiet ta' konsum tal-elettriku għan-network ta' dawli tat-toroq pubbliċi u jiżviluppa sistemi biex jiġi osservat il-konsum mill-meters tad-dawl fuq tul ta' żmien.
- vi. Jwettaq żjarat fuq il-post, inter alia biex jimmonitorja l-progress, isolvi kwistjonijiet, u biex jivverifika u jiċċertifika xogħlijiet/servizzi;
- vii. Jikkoordina ma' stakeholders u jiggwida, jissorvelja u jikkoordina ma' persuni teknici, kuntratturi u konsulenti biex jiżgura implimentazzjoni xierqa u f'waqtha;
- viii. Jfassal rapporti ta' inginerija fuq is-sigurtà f'każ ta' nar, dawli u hsejjes kif mitlub mid-Dipartiment;
- ix. Izomm ruħu aġġornat mal-aħħar teknoloġija fis-suq u mal-aħħar Standards, Policies u Regolamenti;
- x. Jappoġġja lill-Kap tad-Dipartiment fit-Twettiq, taħriġ u jassisti lil membri oħra tat-tim u jzomm registru, għodod u librerija/arkivji ta' referenza teknika kif meħtieġ u jipparteċipa f'kumitati mwaqqfa mid-Dipartiment għal kompiti speċifiċi;
- xi. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/lilha, kif jista' jkun meħtieġ;
- xii. Jwettaq dmirijiet oħra li jisgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;
- xiii. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A

Ministry:	<i>Ministry for Energy, the Environment and the Regeneration of the Grand Harbour</i>	 GOVERNMENT OF MALTA MINISTRY FOR ENERGY, THE ENVIRONMENT AND THE REGENERATION OF THE GRAND HARBOUR
Job Title:	<i>Graduate Engineer (Electrical)/Junior Engineer (Electrical)/Engineer (Electrical)</i>	
Duties and Responsibilities		

- i. Interprets architectural/engineering drawings and project design briefs, and provides professional/technical advice as necessary;
- ii. Assesses quotations and/or works proposals and makes professional recommendations on their approval or otherwise;
- iii. Compiles technical reports, bills of quantities/ materials, cost estimates, work programmes and maintenance schedules, and drafts electrical drawings in electronic format using appropriate software.
- iv. Draws up maintenance and inspection reports;
- v. Assesses and certifies consumption claims for the Street Lighting network and develops systems to monitor consumption from metered accounts over time.
- vi. Performs site visits, inter alia to monitor progress, resolve issues, and to verify and certify works/services;
- vii. Liaises with stakeholders and guides, supervises and liaises with technical staff, contractors and consultants to ensure proper and timely implementation;
- viii. Draws up Engineer's Fire Safety, Lighting and Noise Reports as required by the Department;
- ix. Keeps up to date with the latest technology available on the market and the latest Standards, Policies and Regulations;
- x. Supports the Head of Department in managing, training and assisting other team members and maintains records, tools and technical reference library/archives as necessary and participates in committees set up by the Department for specific tasks;
- xi. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;
- xii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;
- xiii. Any other duties as directed by the Principal Permanent Secretary.