

Anness A



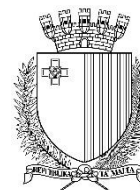
Ufficcju tas-Segretarju Permanenti
Pinto Business Centre, Qormi

Ministeru	Ministeru għall-Agricoltura, is-Sajd u l-Provvista tal-Ikel
L-impjeg	Post ta' Assistant Veterinary Technical Officer II

Dmirijiet u responsabbiltajiet

- i. Jgħin fix-xogħol kollu veterinarju u tal-benesseri, inkluż il-preparazzjoni ta' tagħmir tas-sigurtà;
- ii. Kif ordnat mill-Veterinary Officer, jiehu kampjuni tad-demm u kampjuni bijoloġiċi oħra,
- iii. Imexxi, iġorr u/jew iżżomm u jrażżan l-annimali waqt l-ittestjar u t-trattament, u jassisti fl-ghoti ta' kura veterinarja jew fl-amministrazzjoni ta' mediċini u trattamenti veterinarji oħra filwaqt li jżomm rekords ta' testijiet u proċeduri oħra fuq database/s rilevanti;
- iv. Iwettaq tindif, diżinfettar ta' pinen, utensili, reċipjenti u vetturi skont proċeduri operattivi standard u jassisti fiż-żamma tal-miżuri ta' bijosigurtà;
- v. Jiffurma parti minn timijiet ta' spezzjoni u infurzar u jipparteċipa b'mod attiv fl-ghoti ta' għajjnuna ta' salvataġġ u ta' emerġenza lil annimali midruba, morda jew fragli u kura ta' wara l-annimali inkluż eżerċizzju u riabilitazzjoni;
- vi. Jgħin fit-twettiq ta' spezzjonijiet għal skopijiet ta' liċenzjar, finijiet ta' verifika jew biex jevalwa l-konformità mal-Kapitolu 437 jew Kapitolu 439 tal-liġijiet ta' Malta, u jżomm evidenza dokumentata dovuta tal-kundizzjonijiet tas-saħħa u l-benesseri tal-annimali waqt l-ispezzjonijiet,
- vii. Jgħin fl-abbozzar ta' rapporti u dokumenti oħra meħtieġa għal azzjonijiet ta' infurzar jew skopijiet ta' dokumentazzjoni u jagħti xhieda fil-qorti f'isem id-Dipartiment, meta meħtieġ,
- viii. Jaqbad jew jikkonfiska annimali skond struzzjonijiet mid-Direttur;
- ix. Iwettaq identifikazzjoni tal-annimali, kontrolli ta' identifikazzjoni, jirrapporta nuqqasijiet ta' konformità fuq speċi varji u jpoġġihom fuq id-database nazzjonali;
- x. Jgħin fl-ispezzjonijiet post-mortem ta' karkassi taħt is-superviżjoni ta' veterinarji uffiċjali;
- xi. Jiffurma parti minn timijiet involuti fil-kontrolli tal-mard li jistgħu jinvolvu l-qtil ta' annimali fl-għalqa;
- xii. Jgħin fl-irċevuta tal-kampjuni u l-allokazzjoni tan-numru tal-laboratorju għall-istess kampjuni, iddaħħal dejta relatata mar-reġistrazzjoni tal-kampjuni, u jiscanja files u dokumenti relatati max-xogħol tal-laboratorju;
- xiii. Jissepara kampjuni tad-demm li għandhom jiġu sottomessi għall-analiżi tal-mard tal-annimali;
- xiv. Jipprepara l-midja meħtieġa u jwettaq analiżi tal-laboratorju kif meħtieġ u l-ħruġ tar-riżultati;
- xv. Jgħin fil-ħasil tal-oġġetti tal-ħġieġ u oġġetti oħra tal-laboratorju, u jipprepara u jisterilizza konsumabbli meħtieġa għat-tehid ta' kampjuni u analiżi, u awtoklavi ta' materjal tal-laboratorju;
- xvi. Jgħin fil-monitoraġġ tal-prestazzjoni tat-tagħmir;
- xvii. Kwalunkwe komputu ieħor li s-superjuri jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;
- xviii. Iwettaq dmirijiet oħra li jistgħu jiġu aġġornati biex jissodisfaw ir-rekwiżiti ta' kwalunkwe qasam ieħor kif ikkonfermat mis-Segretarju Permanenti;
- xix. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A



Office of the Permanent Secretary
Pinto Business Centre, Qormi

Ministry	Ministry for Agriculture, Fisheries and Food Supply
Job title	Post of Assistant Veterinary Technical Officer II

Duties and responsibilities

- i. Assists in all veterinary and welfare work, including the preparation of safety equipment;
- ii. As directed by the Veterinary Officer, takes blood samples and other biological samples,
- iii. Leads, carries and/or holds and restrains animals during testing and treatment, and assists in the provision of veterinary care or in the administration of medicines and other veterinary treatments while keeping records of tests and other proceedings on relevant database/s;
- iv. Carries out cleaning, disinfection of pens, utensils, receptacles and vehicles in line with standard operating procedures and assists in the upkeep of biosecurity measures;
- v. Forms part of inspection and enforcement teams and actively participate in the provision of rescue and emergency assistance to injured, sick or frail animals and animal aftercare including exercise and rehabilitation;
- vi. Assists with the carrying out of inspections for licensing purposes, auditing purposes or to assess compliance with Chapter 437 or Chapter 439 to the laws of Malta, and maintains due documentary evidence of animal health and welfare conditions during inspections,
- vii. Assists in the drafting of reports and other documents required for enforcement actions or documentary purposes and gives evidence in court on behalf of the Department, when necessary,
- viii. Seizes or confiscates animals pursuant to instructions from the Director;
- ix. Carries out animal identification, identification checks, reports non-compliances on various species and puts them on the national database;
- x. Assists in post-mortem inspections of carcasses under the supervision of official veterinarians;
- xi. Forms part of teams involved in disease controls that may involve the culling of animals on the field;
- xii. Assists in receipt of samples and laboratory number allocation for same samples, inputs data related to registration of samples, and scans and files paperwork related to laboratory work;
- xiii. Separates blood samples to be submitted for animal disease analysis;
- xiv. Prepares media required and carries out laboratory analysis as required and issuing of results;
- xv. Assists in washing glassware and other lab items, and prepares and sterilises consumables required for sampling and analysis, and autoclaving of lab material;
- xvi. Assists in equipment performance monitoring;
- xvii. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;
- xviii. Undertakes any other duties which may be updated to meet the requirements of any other area as confirmed by the Permanent Secretary;
- xix. Performs any other duties as directed by the Principal Permanent Secretary.