



Annex A

Ministry	<i>Office of the Deputy Prime Minister and Ministry for Health</i>
Job Title	<i>Consultant Geriatrician</i>

Duties and Responsibilities

- i. Forming part of the Department and be directly accountable to the Clinical Chairperson Geriatrics;
- ii. Providing all clinical care within the remit of the specialty in accordance with quality standards of the profession;
- iii. Taking part in the activities of the Department of Geriatrics and of the Ministry for Health and Active Ageing, participating in teaching and research programmes, attending regularly at clinical meetings and partaking in the process of quality assurance and audit;
- iv. Providing specialised services in all areas at the Office of the Deputy Prime Minister and Ministry for Health in accordance with approved programmes, and may also be required to provide service in any future extension of health services as provided under a comprehensive National Health Scheme;
- v. Keeping abreast with the current developments in the field of Geriatrics and participating in postgraduate meetings locally and abroad. He will be required to involve himself in the ongoing education of clinical colleagues at all levels with regard to the appropriate use of all relevant facilities;
- vi. Participating in the work assigned by the Chief Executive Officer and the Clinical Chairperson of the Department of Geriatrics including ward responsibilities, outpatient/day hospital clinics, on call duties and consultation service;
- vii. Liaising with and advising other medical colleagues especially other Consultant Geriatricians, Medical Consultants, Surgical and Allied Health staff on matters pertaining to the specialty;
- viii. Being involved in the supervision of junior staff, together with any other local or foreign visiting personnel, and ensuring the implementation of a continuous training and education programme in their respect;
- ix. Participating in undergraduate and postgraduate teaching and training as required and being involved in ongoing research programmes;
- x. Establishing appropriate mechanisms to ensure quality of services and medical audit;
- xi. Being required to attend to the needs of patients according to the exigencies of the service when on call;
- xii. Sharing resources with existing Consultants and firms. The appointee shall be responsible to ensure that discipline and practice (including aspects of hygiene) affecting patients under his care are of the highest possible level;



- xiii. May be required to provide cover for morning, afternoon or evening sessions;
- xiv. When the appointee is the Consultant on call, he may be required to attend to the needs of patients according to the exigencies of the service;
- xv. Being involved in the development or in further development of any subspeciality in agreement with the Ministry for Health and Active Ageing;
- xvi. Providing care plans and regular review of residents;
- xvii. Providing community geriatric services in the community as required;
- xviii. Forming part of multidisciplinary team in expanding community services with the introduction of various initiatives such as telemedicine;
- xix. Making use of the Information Technology systems which may be in operation within the Office of the Deputy Prime Minister and Ministry for Health;
- xx. Undertakes any other tasks, which the superior may delegate to him/her, as may be required;
- xxi. Any other duties as directed by the Principal Permanent Secretary



Anness A

Ministeru	<i>Uffiċċju tad-Deputat Prim Ministru u l-Ministeru għas-Saħħa</i>
L-Impjeg	<i>Konsulent Ġerjatrija</i>

Dmirijiet u Responsabbiltajiet

- i. Ikun jiffirma parti mid-Dipartiment u jkun direttament responsabbli lejn il-Clinical Chairperson tal-Ġerjatrija u c-Chief Executive Officer;
- ii. Jipprovdi l-kura klinika kollha fil-qasam tal-ispeċjalita' skont l-istandards ta' kwalita' tal-professjoni;
- iii. Jieħu sehem fl-attivitajiet tad-Dipartiment tal-Ġerjatrija u tal-Uffiċċju tad-Deputat Prim Ministru u Ministeru għas-Saħħa, jipparteċipa fil-programmi ta' tagħlim u riċerka, jattendi regolarment għal laqgħat kliniċi u jieħu sehem fil-proċess ta' assigurazzjoni ta' kwalita' u verifika;
- iv. Jipprovdi servizzi speċjalizzati fl-entitajiet kollha li jaqgħu taħt l-Uffiċċju tad-Deputat Prim Ministru u Ministeru għas-Saħħa skont programmi approvati, u jista' wkoll ikun meħtieġ li jagħti servizz fi kwalunkwe estensjoni futura ta' servizzi tas-saħħa hekk kif provdut taħt Skema Nazzjonali tas-Saħħa komprensiva;
- v. Izomm ruħu aġġornat mal-iżviluppi kurrenti fil-qasam tal-Ġerjatrija u jieħu sehem f'laqgħat ta' wara l-gradwazzjoni kemm lokalment, kif ukoll barra. Il- persuna maħtura tkun meħtieġa li tinvolvi ruħha fl-edukazzjoni kontinwa ta' kollegi kliniċi fil-livelli kollha rigward l-użu xieraq tal-facilitajiet kollha rilevanti;
- vi. Jipparteċipa fil-ħidma tad-Dipartiment tal-Ġerjatrija hekk kif assenjat mill-Kap Eżekuttiv u mill-Clinical Chairperson tad-Dipartiment tal-Ġerjatrija inkluż responsabbiltajiet tas-sala, outpatient/day hospital clinics, dmirijiet tal-on call u servizz ta' konsulenza;
- vii. Jikkollabora u jagħti pariri lil membri oħra tal-istaff mediku, speċjalment mal-Konsulenti l-oħra tal-Ġerjatrija, *Medical Consultants*, Kirurġija u impjegati tal-Allied Health dwar materji li jappartjenu għall-ispeċjalita' msemmija;
- viii. Ikun involut fis-superviżjoni ta' junior staff, flimkien ma' persunal ieħor lokali jew barrani fuq żjara u jaċċerta t-tweqqif ta' programm kontinwu ta' taħriġ u edukazzjoni fir-rispett tagħhom;
- ix. Jieħu sehem fit-tagħlim u taħriġ ta' qabel u ta' wara l-gradwazzjoni kif meħtieġ u jkun involut fi programmi kontinwi ta' riċerka;
- x. Iwaqqaf mekkaniżmi xierqa biex jiżgura kwalita' tas-servizzi u ta' verifika medika;
- xi. Ikun meħtieġ li jattendi għall-ħtiġijiet tal-pazjenti skont l-eżiġenzi tas-servizz meta jkun on call;
- xii. Jaqsam ir-rizorsi ma' Konsulenti u firms eżistenti. Il-persuna maħtura għandha tkun responsabbli li taċċerta li d-dixxiplina u l-prattika (inkluż l-aspetti tal-iġene) li jaffettwaw lill-pazjenti taħt il-kura tiegħu huma tal-ogħla livell possibbli;



- xiii. Ikopri għas-sessjonijiet ta' filgħodu, wara nofsinhar jew filgħaxija fuq bażi ta' roster;
- xiv. Jista' jkun meħtieġ li jattendi għall-ħtiġijiet tal-pazjenti skont l-eżiġenzi tas-servizz meta l-persuna maħtura tkun il-Konsulent on call;
- xv. Ikun involut fl-iżvilupp jew aktar żvilupp ta' kull subspeċjalita' bi qbil mal-Uffiċċju tad-Deputat Prim Ministru u Ministeru għas-Saħħa;
- xvi. Jipprovdi pjanijiet ta' kura u reviżjoni regolari tar-residenti;
- xvii. Jipprovdi servizz Ġerjatriku komunitarju fil-komunita' kif meħtieġ;
- xviii. Jiffirma parti minn tim multidixxiplinarju fl-espansjoni tas-servizzi komunitarji bl-introduzzjoni ta' diversi inizjattivi bħal telemedicine;
- xix. Jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fl-Uffiċċju tad-Deputat Prim Ministru u Ministeru għas-Saħħa;
- xx. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ;
- xxi. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni