

Annex A

Ministeru	Uffiċċju tad-Deputat Prim Ministru u Ministeru għas-Saħħa
L-impjeg	Konsulent Radjoloġista b'interess speċjali fl-Immaġini Ġinekoloġika fid-Dipartiment tal-Immaġini Medika

OFFICE of the DEPUTY PRIME MINISTER and MINISTRY for HEALTH
15, PALAZZO CASTELLANIA, MERCHANTS STREET, VALLETTA, MALTA

Dmirijiet u responsabbiltajiet:

- i. ikun parti mid-Dipartiment tal-Immaġini Medika u jirrispondi direttament liċ-Ċerpersin Kliniku ta' dan id-Dipartiment;
- ii. jiehu sehem fl-attivitajiet tad-Dipartiment, jipparteċipa fi programmi ta' tagħlim u riċerka, jattendi regolarment għal-laqgħat kliniċi u jiehu sehem fil-proċess ta' assigurazzjoni ta' kwalita' u verifika;
- iii. iwettaq dmirijiet kemm kliniċi u kif ukoll amministrattivi fi hdan id-Dipartiment u jipparteċipa fil-hidma tad-dipartiment, taht id-direzzjoni taċ-Ċerpersin Kliniku, tad-Deputat Ċerpersin Kliniku u tal-'lead clinicians' (fejn applikabbli) tad-Dipartiment;
- iv. jipparteċipa regolarment fil-laqgħat multidixxiplinarji tal-onkoloġija ġinekoloġika u tal-endometrijozi, u f'kull laqgħa multidixxiplinarja oħra li tista' tiġi ppjanata fil-futur flimkien mad-Dipartiment tal-Ġinekoloġija, skont l-eżiġenzi tas-servizz;
- v. jipprovdi s-servizzi kliniċi li ġejjin fl-Isptar Mater Dei u fl-Isptar Ġenerali t'Għawdex:
 - Gynaecological Oncology One-Stop Clinic;
 - ultrasound transvaginali (TVUS) dijanjostiku u speċjalizzat, inklużi l-endometrijozi, il-fibrojdi, l-adenomijozi, il-mases ovarjani u l-immaġini relatata mal-fertilità;
 - ultrasound ġinekoloġiku f'emergenza;
 - proċeduri ta' bijopsija, aspirazzjoni u drenagg iggwidati bit-TVUS;
 - aspirazzjoni b'labra fina (FNA) iggwidata bl-ultrasound;
 - bijopsija ggwidata bl-ultrasound;
 - aspirazzjoni u drenagg iggwidati bl-ultrasound;
 - hysterosalpingography (HSG);
 - sorveljanza klinika tal-akkwiżizzjoni u tar-rappurtar tal-MRIs ġinekoloġiki;
 - sorveljanza klinika tal-akkwiżizzjoni u tar-rappurtar tal-MRI tal-pelvic floor (MR defecography/proctography);
 - rappurtar tal-MRI tal-onkoloġija ġinekoloġika u ta' MRI ġinekoloġika oħra;
- vi. jassigura l-kwalita' tal-eżamijiet ġinekoloġiċi u jaġġorna l-protokolli tal-eżamijiet tal-MRI ġinekoloġika skont il-htieġa;
- vii. jipprovdi servizzi relatati mal-aċċess vaskulari minimament invażiv, inklużi iżda mhux limitati għall-inserzjoni ta' PICC lines, kateters permanenti tad-dijalizi, implantable venous access ports (eż. Port-a-Cath) u l-inserzjoni ta' Vascath;
- viii. jista' ukoll jkun mehtieġ li jipprovdi servizz f'xi estensjoni futura ta' servizzi tas-saħħa hekk kif provdut fi skema komprensiva tas-Saħħa Nazzjonali;

- ix. jiżgura li d-dixxiplina u l-prattika (inkluż aspetti tal-iġjene u kontroll ta' infezzjoni) li jaffettwaw il-pazjenti taht il-kura tiegħu/tagħha jkunu ta' l-oġġla livell possibbli;
- x. jipprovdi pariri dwar il-programm kontinwu ta' taħriġ u edukazzjoni fir-rispett tal-impjegati li jieħdu ħsieb il-pazjenti taht il-kura tiegħu/tagħha u jikkollabora/tikkollabora ma' u tagħti parir lill-membri oħra mediċi;
- xi. jipparteċipa fis-sistema tal-'on-call' tad-Dipartiment hekk kif inkarigat mic-Ċerpersin kliniku;
- xii. jipparteċipa fit-tagħlim u t-taħriġ ta' qabel u ta' wara l-gradwazzjoni skont il-ħtieġa;
- xiii. jipparteċipa meta mitlub, f'bordijiet tal-għażla, bordijiet dixxiplinarji u bordijiet tal-akkwist;
- xiv. jwettaq sessjonijiet kliniċi hekk kif mfassal fil-pjan tax-xogħol bi ftehim ma' Ċerpersin Klinik u mal-Amministrazzjoni tal-Isptar li jinkludu pazjenti ammessi fl-isptar kif ukoll out-patients (appuntamenti godda kif ukoll 'follow-ups');
- xv. jipparteċipa u jkun attiv fi rwol ewlieni fis-servizzi tal-Immagini Ġinekologika pprovduti mid-Dipartiment;
- xvi. jagħmel użu mis-sistemi tat-Teknologija tal-Informatika li jkunu qed jintużaw fl-Uffiċċju tad-Deputat Prim Ministru u l-Ministeru għas-Saħħa;
- xvii. jifhem u japprezza l-impatt potenzjali tal-iżvilupp teknologiku u r-risultati godda tar-riċerka fuq il-prattika tar-Radjologija;
- xviii. izomm aġġornat/a mal-bidliet fil-prattika tar-Radjologija bħala konsegwenza ta' proċess ta' tagħlim tul il-karriera.
- xix. jaħdem mill-inqas sessjoni klinika waħda (1) fil-ġimgħa fl-Isptar Ġenerali t'Għawdex. Dan l-obbligu jista' jiġi rrevedut skont l-esiġenzi tas-servizz;
- xx. iwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Ministry	Office of the Deputy Prime Minister and Ministry for Health
Job title	Post of Consultant Radiologist with a special interest in Gynaecological Imaging in the Department of Medical Imaging



OFFICE of the DEPUTY PRIME MINISTER and MINISTRY for HEALTH
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Duties and responsibilities:

- i. forms part of the Department of Medical Imaging and will be directly responsible to Clinical Chairperson of this Department;
- ii. takes part in the activities of the Department, participates in its teaching and research programmes, attends clinical meetings regularly and partakes in the process of quality assurance and audit;
- iii. performs clinical and administrative duties within the Department and participates in the division/departmental activities under the direction of and as assigned by the Clinical Chairperson, Deputy Clinical Chairperson and Lead Clinicians (if applicable);
- iv. participates regularly in the gynaecological oncology and endometriosis multidisciplinary meetings, and in any other multidisciplinary meetings that may be planned in the future together with the Gynaecology Department, according to service exigencies;
- v. provides the following clinical services at Mater Dei Hospital and the Gozo General Hospital:
 - Gynaecological Oncology One-Stop Clinic;
 - diagnostic and specialist transvaginal ultrasound (TVUS), including endometriosis, fibroids, adenomyosis, ovarian masses and fertility-related imaging;
 - emergency gynaecological ultrasound;
 - TVUS-guided biopsy, aspiration and drainage procedures;
 - ultrasound-guided fine needle aspiration (FNA);
 - ultrasound-guided biopsy;
 - ultrasound-guided aspiration and drainage;
 - hysterosalpingography (HSG);
 - clinical oversight of the acquisition and reporting of gynaecological MRIs;
 - clinical oversight of pelvic floor MRI (MR defecography/proctography) acquisition and reporting;
 - gynaecological oncology and other gynaecological MRI reporting;
- vi. carries out quality assurance of gynaecological examinations and updates gynaecological MRI examination protocols as necessary;

- vii. provides services related to minimally invasive vascular access, including but not limited to PICC line insertion, permanent dialysis catheters, implantable venous access ports (e.g. Port-a-Cath) and Vascath insertion;
- viii. providing service in any future extension of the health services as provided under a Comprehensive National Health Scheme;
- ix. ensuring that discipline and practice (including aspects of hygiene and infection control) affecting patients under his/her care are of the highest possible level;
- x. providing advice about ongoing training and education programmes in respect of the staff caring for the patients under his/her charge and liaising with and advising other members pertaining to the speciality;
- xi. participates in the on-call rotas as directed by the Clinical Chairperson;
- xii. participates in undergraduate and postgraduate teaching and training as required;
- xiii. participates, when asked in selection boards, disciplinary boards and procurement boards;
- xiv. performs clinical output as agreed in the job plan approved by the Clinical Chairperson and Hospital management, both in patients and outpatients (new case appointments and follow-up appointments);
- xv. participating and playing an active leading role in the Gynaecological Imaging services provided by the Department;
- xvi. makes use of the Information Technology systems which may be in operation within the Office of the Deputy Prime Minister and Ministry for Health;
- xvii. recognises the potential influence of technological advancements and emerging research findings on the practice of Radiology.
- xviii. keep up to date with changes in Radiology practice as a consequence of a lifelong learning process
- xix. works at least one (1) clinical session per week at the Gozo General Hospital. This obligation may be reviewed according to the exigencies of the service;
- xx. carries out any other duties as directed by the Principal Permanent Secretary.