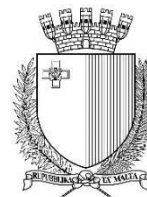


Anness A



MINISTERU GHALL-UGWALJANZA
U D-DRITTJIET ĊIVILI

Ministeru	Ministeru għall-Ugwaljanza u d-Drittijiet Ċivili
L-impjeg	Assistant Project Officer (NISC)

Supporting Pre-Integration Governance (SPRING) huwa proġett ikkofinanzjat mill-UE taħt il-programm (AMIF) iddedikat biex jappoġġja liċ-Ċittadini ta' Pajjiżi Terzi (TCNs) fil-proċess bikri tal-integrazzjoni tagħhom. L-għan huwa li tiġi żgurata integrazzjoni u inkluzjoni effettiva ta' TCNs fis-soċjetà Maltija.

Il-viżjoni strateġika ta' dan il-proġett hija l-Istrateġija u l-Pjan ta' Azzjoni ta' Malta għall-Integrazzjoni (2025-2030) – approċċ kuraġġu lejn governanza ta' integrazzjoni b'suċċess. SPRING se jkollu rwol kruċjali fl-implimentazzjoni tal-għan ewlieni tal-Istrateġija, li huwa li jiġu integrati u mtejba s-servizzi u l-politiki relatati mal-integrazzjoni sabiex jinholqu u jissahhu komunitajiet aktar koeżivi u jiġu indirizzati l-htigijiet soċjoekonomiċi kemm tal-pajjiż kif ukoll tal-migranti.

L-attivitajiet tal-proġett huma mmirati biex:

1. Isaħħu l-kapaċità tal-fornituri tas-servizzi relatati mal-integrazzjoni u, għaldaqstant, itejbu l-għoti tas-servizzi;
2. Ikomplu jiżviluppaw u jtejbu l-Programm Nazzjonali ta' Integrazzjoni ta' Malta – “*I Belong*”;
3. Jipprovdu lil TCNs b'informazzjoni aġġornata, affidabbli u aċċessibbli dwar l-aspetti importanti tal-integrazzjoni; u
4. Jippromwov u l-integrazzjoni bħala proċess b'żewġ direzzjonijiet billi jinkoraġġixxu d-djalogu soċjali u l-interazzjonijiet pożittivi bejn il-komunità ospitanti u t-TCNs li jghixu f'Malta, sabiex jinbnew komunitajiet soċjalment koeżivi.

Flimkien, dawn l-attivitajiet se jiżguraw li l-integrazzjoni tkun proċess fejn kulhadd jirbaħ, billi t-TCNs ikunu jistgħu jipparteċipaw bis-sħiħ u jikkontribwixxu għas-soċjetà.

Anness A

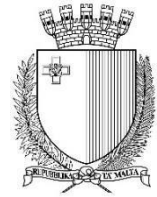


Dmirijiet u responsabbilitajiet

- i. Iwettaq laqgħat one-to-one mal-utenti tas-servizz tač-Ċentru Nazzjonali ta' Appoġġ għall-Integrazzjoni (NISC);
- ii. Iwieġeb mistoqsijiet tal-klijenti tas-Servizz NISC;
- iii. Jiskeda appuntamenti mal-klijenti tal-NISC;
- iv. Izomm rekords tal-klijenti tal-NISC biex jiffaċilita l-monitoraġġ u r-rappurtar;
- v. Jaqdi kwalunkwe dmir ieħor kif mitlub mill-Uffiċjali tal-Integrazzjoni tal-NISC;
- vi. Jagħti appoġġ lill-amministrazzjoni tal-NISC fl-għoti tas-servizz;
- vii. Jagħti kontribut għar-rappurtar regolari relatat mal-NISC;
- viii. Jirrapporta regolarment lis-superjur tiegħu dwar kwistjonijiet relatati mal-għanijiet tal-NISC;
- ix. Jinforma b'mod proattiv lis-superjur tiegħu dwar nuqqasijiet fis-servizz li jistgħu jeħtieġu soluzzjonijiet;
- x. Jagħmel kwalunkwe kompitu ieħor li jista' jiġi delegat lilu/lilha mis-superjuri tiegħu/tagħha, kif meħtieġ;
- xi. Iwettaq kompiti oħra li, minn żmien għal żmien, jistgħu jiġu assenjati mis-Segretarju Permanenti;
- xii. Iwettaq kwalunkwe dmir ieħor kif dirett mis-Segretarju Permanenti Ewlieni.

Annex A

Ministry	Ministry for Equality and Civil Rights
Job title	Assistant Project Officer (NISC)



MINISTRY FOR EQUALITY
AND CIVIL RIGHTS

Supporting Pre-Integration Governance (SPRING) is a co-funded EU project under the programme (AMIF) dedicated to support Third-Country Nationals (TCNs) in their early integration process. The aim is to ensure the effective integration and inclusion of TCNs in Maltese society.

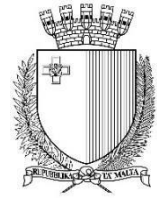
The strategic vision of this project is Malta's Integration Strategy and Action Plan (2025-2030) - a bold approach to successful integration governance. SPRING will play a critical role in the implementation of the Strategy's main objective which is to mainstream and improve integration-related services and policies to create and foster more cohesive communities and meet the country's and migrant's socioeconomic needs.

The project's activities are aimed at:

1. Building the capacity of integration-related service providers and hence improving service provision;
2. The continued and improved provision and development of Malta's National Integration Programme – *I Belong*;
3. Providing TCNs with up-to-date, reliable and accessible information on the important aspects of integration; and
4. Promoting integration as a two-way process through fostering social dialogue and positive interactions between the host community and TCNs living in Malta to build socially cohesive communities.

Cumulatively, these activities will ensure that integration is a win-win process, whereby TCNs can fully participate in and contribute to society.

Annex A



Duties and Responsibilities

- i. Arrange one-to-one meetings with the National Integration Support Centre (NISC) clients;
- ii. Respond to National Integration Support Centre (NISC) client queries;
- iii. Schedule appointments with NISC clients;
- iv. Maintaining NISC client records to facilitate monitoring and reporting;
- v. Any other duties as requested by the NISC Integration Officers;
- vi. Provides support to NISC management in the delivery of service;
- vii. Contributes to regular reporting related to the NISC;
- viii. Reports regularly to their superior on issues relating to the NISC deliverables;
- ix. Proactively alerts his/her supervisor to gaps in the service that may require solutions;
- x. Undertakes any other tasks, which their superiors may delegate to him/her, as may be required;
- xi. Carries out other tasks that may, from time to time, be assigned by the Permanent Secretary;
- xii. Perform any other duties as directed by the Principal Permanent Secretary.