

Anness A

Ministeru	Uffiċju tad-Deputat Prim Ministru u Ministru għas-Saħħa
L-impjeg	Higher Technician



OFFICE of THE DEPUTY PRIME MINISTER and MINISTRY for HEALTH
15, PALAZZO CASTELLANIA, MERCHANTS STREET, VALLETTA, MALTA

Dmirijiet u responsabbiltajiet

- i. tagħmel manutenzjoni korrettiva u preventiva fuq kull tagħmir mediku relatat mas-Sessjoni li tiehu ħsieb *Anaesthesia Machines, Patient Ventilators, Cardiology Patient Monitoring Equipment and life Saving Equipment, Spirometry Equipment, Neurophysiology Equipment u apparat relatati f'Kull intita li taqa' taht l-Uffiċċju tad-Deputat Prim Ministru u Ministeru għas-saħħa.*
- ii. iżzomm rekords aġġornati tat-tagħmir fi ħdan it-taqsimi tiegħu/tagħha.
- iii. tkun responsabbli għall-kontroll tal-materjal li qed jintuża mis-sezzjoni tiegħu/tagħha.
- iv. tkun responsabbli mill-kontroll tal-Workshops rispettivi tal-Inġinerija Bijomedika u kull tagħmir misjub fis-siti tax-xogħol.
- v. jissorvelja, jidderiegi u jikkontrolla l-istaff fil-Workshops rispettivi tal-Inġinerija Bijomedika u fuq is-siti tax-xogħol.
- vi. Attendenza għal tahrig dwar it-tagħmir mediku rispettiv, kemm lokalment kif ukoll barra minn Malta, kif mitlub.
- vii. aġġudikazzjoni tal-offerti meta jintgħażel tagħmir ġdid biex jintuża mill-Ministeru għas-Saħħa.
- viii. jagħmlu użu mis-sistemi tat-Teknoloġija tal-Informatika li jistgħu jkunu qed joperaw fi ħdan il-Ministeru għas-Saħħa, b'mod partikolari s-Software tal-Inventarju tal-Tagħmir Mediku dedikat li jintuża mid-Dipartiment tal-Inġinerija Bijomedika.
- ix. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilhom, skont il-ħtieġa; u
- x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni

Annex A

Ministry	Office of the Deputy Prime Minister and Ministry for Health
Job title	Higher Technician



OFFICE of THE DEPUTY PRIME MINISTER and MINISTRY for HEALTH
15, PALAZZO CASTELLANIA, MERCHANTS STREET, VALLETTA, MALTA

Duties and responsibilities

- i. undertaking corrective and preventive maintenance within the section covering Anaesthesia Machines, Patient Ventilators, Cardiology Patient Monitoring Equipment and life Saving Equipment, Spirometry Equipment, Neurophysiology Equipment and on the related equipment in any entity falling under the responsibility of the Office of the Deputy Prime Minister and Ministry for Health.
- ii. maintaining updated records of the equipment within his/her section.
- iii. being responsible for the control of material being used by his/her section
- iv. being responsible for the upkeep of the respective Biomedical Engineering Workshops and any equipment found on the sites of work.
- v. supervising, directing and controlling the staff in the respective Biomedical Engineering Workshops and on the sites of work.
- vi. Attending training on the respective medical equipment, both locally and abroad, as requested.
- vii. adjudication of tenders when selecting new equipment to be used by the Ministry for Health.
- viii. making use of the Information Technology systems which may be in operation within the Ministry for Health, particularly the dedicated Medical Equipment Inventory Software in use by the Biomedical Engineering Department.
- ix. Undertake any other tasks, which the superior may delegate to them, as may be required; and
- x. Any other duties as directed by the Principal Permanent Secretary.