Anness A

Ministeru	Ministeru għall-Fondi Ewropej id-Djalogu Soċjali u l-Protezzjoni tal-Konsumatur
L-impjieg	National Liaison Officer (European Labour Authority)

MINISTERU GĦALL-FONDI EWROPEJ
ID-DJALOGU SOĊJALI U
L-PROTEZZJONI TAL-KONSUMATUR

Dmirijiet u Responsabbilitajiet

i. Jagħti sapport lill-Istati Membri biex jiżguraw fehim aħjar fil-leġizlazzjonijiet nazzjonali, konformita' ma' obbligazzjonijiet kooperattivi;

ii. Jagħti sapport lill-Istati Membri bil-konformita' ma' obbligazzjonijiet kooperattivi;

iii. Jitħaffu l-iskambji bejn l-Istati Membri permezz ta' proċeduri dedikati biex jitnaqqas id-dewmien;

iv. Jistabilixxi konnessjonijiet ma' istituzzjonijiet nazzjonali u punti ta' kuntatti;

v. Jikkontribwixxi għall-eżekuzzjoni ta' kompiti tal-European Labour Authority, li jinkludu l-iffaċilitar ta' kooperazzjoni u skambju ta' informazzjoni u jissapportja spezzjonijiet miftiehma u konġunti;

vi. Jagħmilha ta' punt ta' kuntatt nazzjonali għall-mistqosijiet minn Malta għal Stati Membri oħrajn u mistoqijiet relatati ma' Malta, billi jwieġeb dawn il-mistoqsijiet b'mod dirett jew billi jikkolabora mal-amministrazzjonijiet nazzjonali tagħhom;

vii. Jagħti sapport lid-Dipartiment għar-Relazzjonijiet Industrijali u Impjieg fi kwistjonijiet li jirrelataw mal-kundizzjonijiet tax-xogħol u relazzjonijiet industrijali;

viii. Kompiti oħra li ser jiġu miftehma bejn il-Gvern ta' Malta u l- European Labour Authority waqt li jiġu kkunsidrati l-isfond tal-individwu u l-esperjenza tal-kandidat magħżul;

ix. Iwettaq kompiti oħra li, minn żmien għal żmien, jistgħu jiġu assenjati mid-Direttur Ġenerali (DIER), u mis-Segretarju Permanenti;

x. Kwalunkwe dmir ieħor hekk kif ordnat kif mis-Segretarju Permanenti Ewlieni.

Annex A

Ministry	Ministry for European Funds, Social Dialogue and Consumer Protection
Job title	National Liaison Officer (European Labour Authority)

MINISTRY FOR EUROPEAN FUNDS, SOCIAL DIALOGUE AND CONSUMER PROTECTION

Duties and responsibilities

i. Support Member States in ensuring better understanding of national legislations, compliance with cooperation obligations;

ii. Support Member States with compliance with cooperation obligations;

iii. Speed up exchanges between Member States through procedures dedicated to reducing delays;

iv. Establish links with national bodies and contact points;

v. Contribute to executing the tasks of the European Labour Authority, including by facilitating the cooperation and exchange of information and by supporting concerted and joint inspections;

vi. Act as national contact point for questions from Malta to other Member States and questions relating to Malta, either by answering those questions directly or by liaising with their national administrations;

vii. Support the Department for Industrial and Employment Relations in matters in relation to employment conditions and industrial relations;

viii. Other tasks which will be agreed upon between the Government of Malta and the European Labour Authority, taking into account the individual's background and experience of the selected applicant;

ix. Carries out other tasks that may, from time to time, be assigned by the Director General (DIER) and, by the Permanent Secretary; and

x. Any other duties as directed by the Principal Permanent Secretary.