Anness A

Ministeru	Uffiċċju tad-Deputat Prim Ministru u Ministeru għas-Saħħa
L-impjieg	Konsulent Oftalmologu b'interess speċjali fil-Kirurġija Vitreoretinali fl-Isptar Mater Dei fid-Dipartiment tal-Oftalmoloġija

OFFICE of the DEPUTY PRIME MINISTER and MINISTRY for HEALTH
15, PALAZZO CASTELLANIA, MERCHANTS STREET, VALLETTA, MALTA

Dmirijiet u responsabbiltajiet:

i. ikun parti mid-Dipartiment tal-Oftalmoloġija u jirrispondi direttament liċ-Ċerpersin Kliniku ta' dan id-Dipartiment;

ii. jieħu sehem fl-attivitajiet tad-Dipartiment, jipparteċipa fi programmi ta' tagħlim u riċerka, jattendi regolarment għal-laqgħat kliniċi u jieħu sehem fil-proċess ta' assigurazzjoni ta' kwalita' u verifika;

iii. iwettaq dmirijiet kemm kliniċi u kif ukoll amministrattivi fi ħdan id-Dipartiment u jipparteċipa fil-ħidma tad-dipartiment, taħt id-direzzjoni taċ-Ċerpersin Kliniku, tad-Deputat Ċerpersin Kliniku u tal-'Lead Clinician' fil-Kirurġija Vitreoretinali tad-Dipartiment;

iv. għandu d-dmir speċifiku li jwaqqaf kliniċi Vitreoretinali fl-Isptar Mater Dei u li jipprovdi s-sessjoni Vitreoretinali fl-Isptar Ġenerali t'Għawdex imsemmija fil-punt xx;

v. jipparteċipa b'mod ugwali mal-konsulenti Vitreoretinali l-oħra fir-rota tal-'on-call' Vitreoretinali;

vi. ikun mistenni li jieħu responsabbiltà speċifika għax-xogħol ta' emerġenza Vitreoretinali riferut minn Għawdex, mingħajr preġudizzju għall-arranġamenti tal-'on-call' imsemmija fil-punt v, u li jipprovdi l-'follow-up' fil-klinika fl-Isptar Ġenerali t'Għawdex;

vii. jipparteċipa fit-taħriġ tat-tobba żgħażagħ fil-kirurġija Vitreoretinali;

viii. jippromovi u jappoġġja b'mod attiv it-twaqqif tan-'National Diabetic Retinopathy Screening Programme';

ix. jista' ukoll jkun meħtieġ li jipprovdi servizz f'xi estensjoni futura ta' servizzi tas-saħħa hekk kif provdut fi skema komprensiva tas-Saħħa Nazzjonali;

x. jiżgura li d-dixxiplina u l-prattika (inkluż aspetti tal-iġjene u kontroll ta' infezzjoni) li jaffettwaw il-pazjenti taħt il-kura tiegħu/tagħha jkunu ta' l-ogħla livell possibbli;

xi. jipprovdi pariri dwar il-programm kontinwu ta' taħriġ u edukazzjoni fir-rispett tal-impjegati li jieħdu ħsieb il-pazjenti taħt il-kura tiegħu/tagħha u jikkollabora/tikkollabora ma' u tagħti parir lill-membri oħra mediċi;

xii. jipparteċipa fis-sistema tal-'on-call' tad-Dipartiment hekk kif inkarigat mic-Ċerpersin kliniku;

xiii. jipparteċipa fit-tagħlim u t-taħriġ ta' qabel u ta' wara l-gradwazzjoni skont il-ħtieġa;

xiv. jipparteċipa meta mitlub, f'bordijiet tal-għażla, bordijiet dixxiplinarji u bordijiet tal-akkwist;

xv. jwettaq sessjonijiet kliniċi hekk kif mfassal fil-pjan tax-xogħol bi ftehim maċ-Ċerpersin Kliniku u mal-Amministrazzjoni tal-Isptar li jinkludu pazjenti ammessi fl-isptar kif ukoll out-patients (appuntamenti ġodda kif ukoll 'follow-ups');

xvi. jipparteċipa u jkun attiv fi rwol ewlieni fis-servizzi Vitreoretinali pprovduti mid-Dipartiment;

xvii. jagħmel użu mis-sistemi tat-Teknoloġija tal-Informatika li jkunu qed jintużaw fl-Uffiċċju tad-Deputat Prim Ministru u l-Ministeru għas-Saħħa;

xviii. jifhem u japprezza l-impatt potenzjali tal-iżvilupp teknoloġiku u r-riżultati ġodda tar-riċerka fuq il-prattika tal-Oftalmoloġija;

xix. izomm aġġornat/a mal-bidliet fil-prattika tal-Oftalmoloġija bħala konsegwenza ta' proċess ta' tagħlim tul il-karriera.

xx. jaħdem mill-inqas sessjoni klinika waħda (1) fil-ġimgħa fl-Isptar Ġenerali t'Għawdex, kif approvat miċ-Ċerpersin Kliniku. Dan l-obbligu jista' jiġi rrevedut skont l-esiġenzi tas-servizz;

xxi. iwettaq dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A

Ministry	Office of the Deputy Prime Minister and Ministry for Health
Job title	Post of Consultant Ophthalmologist with a special interest in Vitreoretinal Surgery at Mater Dei Hospital in the Department of Ophthalmology

OFFICE of the
DEPUTY PRIME MINISTER and MINISTRY for HEALTH
15, PALAZZO CASTELLANIA, MERCHANTS STREET, VALLETTA, MALTA

Duties and responsibilities:

i. forms part of the Department of Ophthalmology and will be directly responsible to Clinical Chairperson of this Department;

ii. takes part in the activities of the Department, participates in its teaching and research programmes, attends clinical meetings regularly and partakes in the process of quality assurance and audit;

iii. performs clinical and administrative duties within the Department and participates in the division/departmental activities under the direction of and as assigned by the Clinical Chairperson, Deputy Clinical Chairperson and Lead Clinician in Vitreoretinal Surgery;

iv. has a specific duty to set up Vitreoretinal clinics at Mater Dei Hospital and to provide the Vitreoretinal session at Gozo General Hospital referred to in item xx;

v. participates equally with the other Vitreoretinal consultants in the Vitreoretinal on-call rota;

vi. is expected to take specific responsibility for emergency Vitreoretinal work referred from Gozo, without prejudice to the on-call arrangements referred to in item v, and to provide follow-up in clinic at Gozo General Hospital;

vii. participates in the training of junior doctors in Vitreoretinal surgery;

viii. actively promotes and supports the setting up of the National Diabetic Retinopathy Screening Programme;

ix. providing service in any future extension of the health services as provided under a Comprehensive National Health Scheme;

x. ensuring that discipline and practice (including aspects of hygiene and infection control) affecting patients under his/her care are of the highest possible level;

xi. providing advice about ongoing training and education programmes in respect of the staff caring for the patients under his/her charge and liaising with and advising other members pertaining to the speciality;

xii. participates in the on-call rotas as directed by the Clinical Chairperson;

xiii. participates in undergraduate and postgraduate teaching and training as required;

xiv. participates, when asked in selection boards, disciplinary boards and procurement boards;

xv. performs clinical output as agreed in the job plan approved by the Clinical Chairperson and Hospital management, both in patients and outpatients (new case appointments and follow-up appointments);

xvi. participating and playing an active leading role in the Vitreoretinal services provided by the Department;

xvii. makes use of the Information Technology systems which may be in operation within the Office of the Deputy Prime Minister and Ministry for Health;

xviii. recognises the potential influence of technological advancements and emerging research findings on the practice of Ophthalmology.

xix. keep up to date with changes in Ophthalmology practice as a consequence of a lifelong learning process

xx. works at least one (1) clinical session per week at the Gozo General Hospital, as approved by the Clinical Chairperson. This obligation may be reviewed according to the exigencies of the service;

xxi. carries out any other duties as directed by the Principal Permanent Secretary.